Setup your Windows Mail client

* Replace yourdomain.com with your actual domain name in all instructions below

1. Open Windows Mail.
2. Click the **Tools** menu and select **Accounts...**
3. Click **Add...**
4. Select **Email Account** and click **Next**.
5. Enter your name as you would like it to appear in the 'From:' field of outgoing messages and click **Next**.
6. Enter your full Mail email address (username@yourdomain.com).
7. Fill in all necessary fields to include the following information:

   Incoming mail server type: POP3

   Incoming mail (POP3 or IMAP) server: mail.yourdomain.com

   Outgoing email server (SMTP) name: mail.yourdomain.com

   Outgoing server requires authentication: enabled

8. Click **Next** and enter your full Mail address (including '@yourdomain.com') and your Mail password.
9. Click **Next** and then click **Finish**.

Congratulations! You've finished configuring your client to send and retrieve Mail messages.